

Report of the Interim Monitoring Officer

SCHEME OF DELEGATION FOR OFFICERS1. Purpose of Report

This matter was delegated to this Committee by a decision of Annual Council on 15 May 2020 for determination by this Committee.

2. Further Information

The revised Scheme of Delegation is attached for consideration and approval by this Committee on behalf of the Council. It is a revision rather than a complete re-write but seeks to achieve the following:

- Reflect the current officer structure
- Delegate more to the increased number of heads of service, enabling the General Management Team to take a more strategic overview.
- Retain and clarify the delegations to the statutory officer posts; head of paid service, monitoring officer and S.151/S.115 officer
- Avoid delegations looking like job descriptions, focussing instead on what delegations are needed to deliver the function
- Ensure delegations can swiftly be recalled and redistributed by the head of paid service whenever needed and urgent or tight turnarounds necessitate delegated decisions these can be provided without delay or lost opportunity
- Overall to reduce the size of the Scheme avoiding too many lists
- Ensure the Scheme is up to date.

At Annual Council, all Members were invited to comment on the proposed Scheme of Delegation and any Member wishing to would be given the opportunity to address the Committee on this item.

Once approved this will largely complete the revision of the Council's Constitution. Accordingly, Members are invited to approve the revised Scheme of Delegation to Officers.

Recommendation

The Committee is asked to RESOLVE that the Scheme of Delegation be approved as part of the Constitution of this Council.

Background papers

Nil