

Broxtowe Borough Council**Child Poverty Action Plan January 2018 - March 2020**

Department / Section	Action	Lead Responsibility	Comments / Annual Updates (as of 31 March 2019)	April - September 2019 update
Private Sector Housing	Reduce housing disrepair.	Senior Private Sector Housing Officer	18 cases	5 cases
Private Sector Housing	Monitor Disabled Facilities Grant cases for children	Senior Private Sector Housing Officer	2 cases	0
Revenues, Benefits and Customer Services	Retain Council Tax Support Scheme	Head of Revenues & Benefits	The Council Tax Support scheme remains in place with little alterations from last year. In 2018/19, 7736 claims (£6,742,776)	Update due March 2020
Revenues, Benefits and Customer Services	Discretionary Housing Payment (DHP) (demand lead)	Head of Revenues & Benefits	The Council continues to be proactive in respect of DHP. £140,197 awarded in 2018/19	Update due March 2020
Human Resources	Offer apprenticeships within the Council	Human Resources Manager	2 apprenticeships (One in ICT and one in Parking, CCTV & Security).	5 apprenticeships: Information & Communication Technology Parking, CCTV & Security Capital Works Human Resources Business Support Currently recruiting replacement

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				ICT apprentice and Learning and Development Apprentice
Human Resources	As a Disability Confident Employer offer work experience placements	HR Manager	First 4-week placement started 20 August. Positive feedback received from Elections Team. 2 further placements	3 placement applications received: 1 placement offer not taken up 2 pending
Housing	<i>Home Sweet Home</i> project to prevent youth homelessness and raise awareness to Yr. 10/11 students through school workshops	Homelessness Manager	21 sessions delivered to 413 young people	5 sessions delivered to 98 young people

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Parks and Environment	Improve / upgrade free play areas for children and families:	Business & Projects Manager	Works completed in April 2018 as part of Pride in Parks Initiative	<p>Refurbish Play Area and Multi Use Games Area at Hickings Lane Recreation Ground Stapleford. Major scheme to refurbish these 2 areas funded by the Council Pride in Parks Initiative and successful external funding bids. Both have been very successful with 2 opening events held.</p> <p>Sherman Drive Play area Chilwell. Upgrade play area. Refurbishment complete and play area open for use.</p> <p>Basil Russell Playing Field Nuthall Additional outdoor fitness equipment and outdoor table tennis table installed funded through Pride in Parks initiative.</p> <p>Trowell Parish Hall Outdoor table tennis table, outdoor boules court and extended play provision installed funded through Pride in Parks initiative</p>
	Broadgate Park, Beeston, Play Area Upgrade	Business & Projects Manager	Completed April 2018	
	Refurbish Trim Trail Brmcote Hills Park	Business & Projects Manager	Works done to refurbish some items of equipment. June 2018.	
	Refurbish Play area Leyton Crescent Recreation Ground, Beeston	Business & Projects Manager	Major scheme to refurbish the full play area as part of Pride in Parks scheme. Huge success with major opening event undertaken	
	Refurbish Play Areas at Mansfield Road Recreation Ground, Eastwood and	Business & Projects Manager	Two more schemes as part of Pride in Parks Initiative. Both Schemes now completed and play areas open for use	

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	Millfield Road Recreation Ground , Kimberley			
Capital Works	500 (approx.) solid wall properties require external / internal insulation	Modernisations Manager	182 properties completed with external wall insulation to March 2019	8 dwellings completed 30 dwellings in progress
Communities	Support actions within the Nottinghamshire Life Chances for Children & Families Strategy Strategy refresh	Communities Officer	On –going. 21 June 2018	All partners of the Nottinghamshire Life Chances Group to sign up as Disability Confident Employers – following recommendation by BBC

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	Universal Credit briefings to partners in Broxtowe		workshop for the Children and Families Alliance held Completed Meeting held 23 October for UC roll out in Beeston November 2018	
Environmental Health	Increase number of Healthy Options Takeaways (HOT) in Broxtowe.	Chief EHO / Communities Officer	15 premises signed up (figure was higher but some businesses have closed). Working in partnership with Everyone Health	5 premises signed up. Again some closures – 18 premises in total
Chief Executive	Safeguarding Workshop to review Child Poverty Action Plan progress	Chief Executive	Review meeting held	Review meeting held May 2019 Safeguarding workshop on 19th September 2019 and GMT received an annual safeguarding update on 10th October 2019
Finance	Grants to voluntary and community organisations and charitable bodies	Chief Audit & Control Officer	Details available at: https://www.broxtowe.gov.uk/about-the-council/data-protection-foi-open-data/open-data-transparency/datagroups/finance-open-data/	Grants to voluntary and community organisations and charitable bodies £98,450
Finance	Grant to Citizen's Advice Broxtowe	Chief Audit & Control Officer	Grant request was approved by the Finance and Resources Committee on 12 July 2018	Grant to Citizen's Advice Broxtowe £73,750
Housing	Recruitment of: Tenancy	Housing Operations	Both officers have been recruited and are working with tenants of the	The Tenancy Sustainment Officer continues to support our most

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	<p>Sustainment Officer (TSO)</p> <p>Recruitment of: Financial Inclusion Officer (FIO)</p>	Manager	<p>Council. The TSO is mainly dealing with our known most vulnerable that are slipping between statutory agencies. Some of these are clients with children, some with safeguarding concerns.</p> <p>The FIO is mainly dealing with preparation for Universal Credit borough wide. Also dealing with the highest rent arrears cases. Many of these involve households with children as the financial circumstances of families and arrangements regarding benefits can be more complex.</p> <p>Reports have been provided to the Housing Committee</p>	<p>vulnerable tenants to sustain their tenancies.</p> <p>The role of the Financial Inclusion Officer has recently moved to work in the Housing Income team as part of the restructure that saw the Income Team move into the housing department. The work of the role has been so successful that an additional post has been approved and a second officer started work in November 2019.</p>
Economic Development	Provide job clubs for areas across Broxtowe Working with local organisations and businesses to provide job clubs.	Senior Economic Development Officer	Continuance of the Jobs Club has been approved by Jobs and Economy Committee	On-going
Economic Development	Organise job fairs across	Senior Economic Development	Post was vacant for a substantial period and as a consequence, a	Jobs Fairs been held in Stapleford and in Beeston. 'Recruiting Talent

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	Broxtowe	Officer	jobs fair was not organised.	in Broxtowe' event to be organised for Feb 2020.

Revenues, Benefits and Customer Services	Partnership with CAB for debt / benefits advice	Head of Revenues and Benefits		<p>Partnership is in place and support is being provided. CAB Handled £8.7m worth of debt in Broxtowe in 18/19 helping with 3558 debt issues during the year.</p> <p>During 18/19 CAB assisted Broxtowe residents to claim additional ongoing benefits of £2.63m. 4736 welfare benefit issues dealt with in 18/19.</p>
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