

## Appendix 2b

**Community Safety – Review of Fees, Charges and Allowances**

*All fees and charges are quoted exclusive of VAT, which will be added where applicable.*

**1. Licensing fees**

<b>(i) Licences for which the fees are fixed by statute and amended from time to time by statutory instruments</b>	<b>Present Charge 2025/26 £</b>	<b>Proposed Charge 2026/27 £</b>
<b>Licensing Act 2003 – Statutory fees</b>		
Premises Licences Band A - New application/Vary	100.00	100.00
Premises Licences Band A - Annual fee	70.00	70.00
Premises Licences Band B - New application/Vary	190.00	190.00
Premises Licences Band B - Annual fee	180.00	180.00
Premises Licences Band C - New application/Vary	315.00	315.00
Premises Licences Band C - Annual fee	295.00	295.00
Premises Licences Band D - New application/Vary	450.00	450.00
Premises Licences Band D - Annual fee	320.00	320.00
Premises Licences Band E - New application/Vary	635.00	635.00
Premises Licences Band E - Annual fee	350.00	350.00
Premises Licence Minor variation – All Bands	89.00	89.00
Personal Licence Applications/Renewals	37.00	37.00
Temporary Event Notice	21.00	21.00
Change of Address	10.50	10.50
Vary designated premises supervisor	23.00	23.00
Transfer Premises Licence	23.00	23.00
Interim Authority	23.00	23.00
Replace Personal/Premises Licence	10.50	10.50
Freeholder Notification	21.00	21.00
<b>Gambling Act 2005</b>		
Lotteries and Amusements - Registration	40.00	40.00
Lotteries and Amusements - Renewal	20.00	20.00

**Gambling Act 2005 (continued)** Present Charge 2025/26

Type of Application Permit Type	Application Fee £	Renewal Fee £	Existing Operator Grant £	Transitional Application Fee £	Transfer Fee £	Change of Name £	Copy of Permit £
Unlicensed Family Entertainment Centre	300.00	300.00	100.00	n/a	n/a	25.00	15.00
Prize Gaming	300.00	300.00	100.00	n/a	n/a	25.00	15.00
Notification of two machines	50.00	n/a	n/a	n/a	n/a	25.00	15.00
Licensed premises gaming machine	150.00	50.00	n/a	100.00	25.00	25.00	15.00
Club machine permit/club gaming permit	200.00	50.00	n/a	100.00	N/A	25.00	15.00
Temporary use notice	350.00	n/a	n/a	n/a	n/a	n/a	n/a

**Gambling Act 2005 (continued)** Proposed Charge 2026/27

Type of Application Permit Type	Application Fee £	Renewal Fee £	Existing Operator Grant £	Transitional Application Fee £	Transfer Fee £	Change of Name £	Copy of Permit £
Unlicensed Family Entertainment Centre	300.00	300.00	100.00	n/a	n/a	25.00	15.00
Prize Gaming	300.00	300.00	100.00	n/a	n/a	25.00	15.00
Notification of two machines	50.00	n/a	n/a	100.00	25.00	25.00	15.00
Licensed premises gaming machine	150.00	50.00	n/a	100.00	n/a	25.00	15.00
Club machine permit/club gaming permit	200.00	50.00	n/a	100.00	n/a	25.00	15.00
Temporary use notice	350.00	n/a	n/a	n/a	n/a	n/a	n/a

  

Bingo Club	1,400.00	900.00	n/a	n/a	600.00	25.00	15.00
Betting Premises excluding tracks	1,250.00	600.00	n/a	n/a	600.00	25.00	15.00
Betting Premises Tracks	1,250.00	600.00	n/a	n/a	600.00	25.00	15.00
Family Entertainment Centre	1,250.00	600.00	n/a	n/a	600.00	25.00	15.00
Adult Gaming Centre	1,250.00	600.00	n/a	n/a	600.00	25.00	15.00

Type of Application Permit Type	Application for Re-instatement £	Application for Provisional Statement £	Licence Application (Provisional Statement Holder) £	Copy Licence £	Notification of Change £
Existing Casino	See note	See note	See note	See note	See note
New Small Casino	See note	See note	See note	See note	See note
New Large Casino	See note	See note	See note	See note	See note
Regional Casino	See note	See note	See note	See note	See note

**The charges in the above table are set by the Gambling Commission. Please visit their website for more details**

**Licences for which the fees are at the discretion of the Council:**

	Current 2025/26 £	Proposed 2026/27 £
<b><u>Private Hire/Hackney Carriage</u></b>		
Private Hire/Hackney Carriage Operators (5 years)		
• 1 vehicle	115.00	115.00
• 2 to 5 vehicles	220.00	220.00
• 6 to 10 vehicles	470.00	470.00
• 11 to 15 vehicles	790.00	790.00
• 16 to 20 vehicles	1,050.00	1,050.00
• 21 or more vehicles	1,500.00	1,500.00
Private Hire or Hackney Carriage Vehicle (1 year) (initial inclusive of refundable plate deposit of £40)	376.00	376.00
Private Hire or Hackney Carriage Vehicle (1 year) (renewal)	237.00	237.00
Private Hire or Hackney Carriage Vehicle (6 month) (renewal) over 5 years old	203.00	203.00
Private Hire or Hackney Carriage Driver Application (1 year)	163.00	163.00
Private Hire or Hackney Carriage Driver Application (3 year)	284.00	284.00
Private Hire or Hackney Carriage Driver Renewal (1 year)	125.00	125.00
Private Hire or Hackney Carriage Driver Renewal (3 year)	246.00	246.00
Private Hire or Hackney Carriage Driver Topography test or retest	55.00	55.00
Replacement of lost badge	32.00	32.00
Replacement of lost plate per plate	32.00	32.00
Transfers – Change of Operator details/ownership	55.00	55.00
Transfer – Change of details	55.00	55.00
Re-inspection of vehicle if examination failed or failed to keep appointment	55.00	55.00

	Current 2025/26 £	Proposed 2026/27 £
<b><u>Miscellaneous</u></b>		
Establishments for Massage and Special Treatment/Sunbed/both for grant/renewal	215.00	225.00
Establishments for Massage and Special Treatment and Laser New	472.50	496.50
Establishments for Massage and Special Treatment and Laser Renewal	345.00	362.00
Sex Establishment – Application	1,120.00	1,175.00
Sex Establishment – Grant	2,995.00	3,145.00
Sex Establishment – Transfer	1,200.00	1,260.00
Street and House-to-House Collections	No legal provision to make a charge	No legal provision to make a charge

## 2. **Environmental Health Licences**

(Licences and registrations are exempt from VAT - all other charges are VAT inclusive)

	Current 2025/26 £	Proposed 2026/27 £
<b><u>Animal Boarding Establishment</u></b>		
Only cats or only dogs < 40	345.00*	345.00*
Cats and Dogs < 40	380.00*	380.00*
For every additional 50 animals above 40	90.00*	90.00*
*plus veterinary or other advisers' fees		
<b><u>Dog Care</u></b>		
Dog Sitting (domestic 4 dogs max) Grant/Renewal (incl HOSTS)	250.00*	250.00*
Dog Sitting/Home Boarding – Providers / Franchisors Plus inspection of 1 host per year. New hosts will be inspected as added as dog sitter/host fee (£250)	205.00*	475.00* (£225 plus 1 host per renewal £250)
Dog Day Care/Creche Grant/Renewal	380.00*	400.00*
*plus veterinary or other advisers' fees		
<b><u>Dog Breeding Establishment</u></b>		
Domestic up to 5 breeding bitches		
• Grant	495.00*	475.00*
• Renewal	430.00*	

	Current 2025/26 £	Proposed 2026/27 £
Domestic up to 6-12 breeding bitches		
• Grant/Renewal	495.00*	525.00*
Commercial up to 10 breeding bitches		
• Grant/Renewal	545.00*	575.00*
Commercial - Grant/Renewal for every additional 6 (or part thereof) breeding bitches above 10	105.00*	150.00*
*plus veterinary or other advisers' fees		
<u>Pet Shop / Vending</u>		
Single Species - Grant/Renewal	335.00*	370.00*
Multiple Species - Grant/Renewal	385.00*	405.00*
*plus veterinary or other advisers' fees		
<u>Dangerous Wild Animals</u>		
Licence (2 years) up to 10 hours officer time additional hours at hourly rate	915.00*	950.00*
Licence – Reduced Fee, less than 20sq m handling Areas. Limited number of species. Up to 6 hours officer time, additional hours at hourly rate	460.00*	500.00*
Amendment of species or new accommodation	460.00*	460.00*
Variation (number kept if can be contained in existing accommodation)	115.00*	130.00*
*plus veterinary or other advisers' fees		
<u>Riding Establishment</u>		
Grant/Renewal	550.00*	575.00*
Variation (number kept)	90.00*	100.00*
*plus veterinary or other advisers' fees		
<u>Zoo</u>		
Licence (4 years)	2,900.00*	3,000.00*
Renewal (6 years)	3,950.00*	4,500.00*
Zoo – New Primate Licence (maximum 2 animals of same type or in small domestic settings)	625.00*	650.00*
Zoo – New Primate Licence (more than 2 animals, large or external enclosures)	935.00*	950.00*
Zoo – Amendment	175.00*	175.00*
*plus veterinary or other advisers' fees		

	Current 2025/26 £	Proposed 2026/27 £
<u>Performing animals</u>		
Grant/Renewal (3 years)	345.00*	360.00
Amendment - no additional visit required	100.00*	100.00*
*plus veterinary or other advisers' fees		
<u>Other Animal-Related</u>		
Combination of activities applied for at the same time	less 30% of lowest fee	Less 30% of lowest fee
Animal Rerating Inspection	145.00*	160.00*
*plus veterinary or other advisers' fees		
<u>Residential Caravan Site</u>		
New Licence	840.00 plus 18.00 per pitch	880.00 plus 18.00 per pitch
Transfer/Minor Amendments	231.00	245.00
Major Amendments	378.00	400.00
Annual fee	18.00 per pitch	18.00 per pitch
Deposit of site rules (Displayed on website)	184.00	200.00
Residential Caravan site – Application for Fit and Proper Person to be added to the register	373.00	400.00

### 3. Registrations

	Current 2025/26 £	Proposed 2026/27 £
<u>Acupuncture, Semi-permanent Skin Colouring, Tattooing, Cosmetic Piercing and Electrolysis</u>		
Person	160.00	160.00
Premises	200.00	200.00
Amendments to Registrations (e.g. name/address/replacement of certificate)	40.00	40.00
<u>Tattoo Hygiene (Voluntary Scheme)</u>		
Rating Application	130.00	130.00
Rating Rescore	90.00	90.00

4. **Miscellaneous**

	Current 2025/26 £	Proposed 2026/27 £
<b><u>Food Hygiene</u></b>		
Officer recharges including investigations	50.00	50.00
Food Condemnation Certificates * plus waste costs	165.00*	165.00
Food Export Certificates	200.00	200.00
Food Hygiene Re-rating Requests	190.00	190.00
Health and Safety Statements	125.00	125.00
<b><u>Scrap Metal Dealers and Motor Salvage Operators</u></b>		
Site (3 year issue)	400.00	420.00
Collector (3 year issue)	175.00	184.00
Variation of Site Manager	90.00	90.00
Change of licence	230.00	240.00
<b><u>Contaminated Land Information</u></b>		
Up to 5 questions	125.00	125.00
Per pre-determined question	26.00	26.00
Extracts from Environmental Protection Act Part 1 Registers	1.00 per entry	1,00 per entry

5. **Private Water Supplies Statutory Fees**

	Current 2025/26 £	Proposed 2026/27 £
Risk Assessment (Maximum permitted charge £500)	50.00 per hour	50.00 per hour
Sampling (Maximum permitted charge £100)	50.00 per hour	50.00 per hour
Investigation in event of test failure (Maximum permitted charge £100)	50.00 per hour	50.00 per hour
Authorisation – application for temporary breach during remediation (Maximum permitted charge £100)	50.00 per hour	50.00 per hour



	Current 2025/26 £	Proposed 2026/27 £
Analysis – Regulation 10 domestic supplies (Maximum permitted charge £25)	25.00 each	25.00 each
Analysis – Check Monitoring – Commercial Supplies (Maximum permitted charge £100)	Lab Cost Plus time	Lab Cost Plus time
Analysis – Audit Monitoring – Commercial Supplies (Maximum permitted charge £500)	Lab Cost Plus time	Lab Cost Plus time

## 6. Environmental Permitting

	Current 2025/26 £	Proposed 2026/27 £
In accordance with DEFRA Schedule		

## 7. Houses in Multiple Occupation

	Current 2025/26 £	Proposed 2026/27 £
Full licence fee/renewal	805.00 <sup>1</sup>	830.00 <sup>1</sup>
Reduced fee if landlord is making an application in respect of a second or subsequent HMO (F&PP check at same time)	745.00 <sup>1</sup>	770.00 <sup>1</sup>
Immigration Housing Certificate	150.00	150.00

<sup>1</sup> The fee includes an application fee and a grant fee. If an application is withdrawn prior to issue of the licence, up to 20% of the fee may be re-imbursed. The application part of the fee relating to the processing, statutory consultation and inspection is non-refundable.

8. **Public Protection**

	Current 2025/26 £	Proposed 2026/27 £
Breaching Public Space Order	100.00/ 75.00*	100.00
Breach of Community Protection Notice (individual)	100.00/ 75.00*	100.00
Breach of Community Protection Notice (Business)	100.00/ 75.00*	100.00
Smoking in a smoke free zone	50.00 / 30.00*	50.00 / 30.00*
Failure to display a no smoking sign	200.00 / 150.00*	200.00 / 150.00*
Smoke Control Order Offences First Offence	175.00	175.00
Smoke Control Order Offences Subsequent Offences	300.00	300.00
Housing Civil Penalties based on matrix	See policy	See policy
Hourly Rate for Officer Time – including investigations, overseeing work in default, public health funerals etc. (Averaged standardised Officer charge)	£45 per hour plus disbursements	£50 per hour plus disbursements

\*Lower cost if paid with 14 days, otherwise higher cost