

Appendix 1

1. Kimberley Town Council

Kimberley Town Council has submitted two grant aid requests, as follows:

- Up to £2,640 towards the cost of traffic management and security for its Remembrance Sunday Event 2025.
- Up to £3,485 towards the cost of traffic management, security and first aid for the Kimberley Christmas Market 2025.

Remembrance Sunday

The Kimberley Remembrance Sunday Parade has been running for many years. Following the police withdrawing traffic control by way of a rolling roadblock, updated regulations require a full road closure. Kimberley's War Memorial, the location for the service, is situated at a mini roundabout junction in the centre of Kimberley. The Parade begins at the Holy Trinity Church and follows a busy road up to the War Memorial with the police unable to offer any level of service, Kimberley has little alternative but to employ specialised contractors for the event in order to manage a safe event. The location of the event, in the Town centre close to a high-volume shopping precinct has created additional risks and responsibilities.

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.
- The provision of events such as Remembrance Service Parades contributes towards community cohesion, helps to combat social exclusion and loneliness and assists with the development of Town Centres.

Christmas Market

The Kimberley Christmas Market is a staple of the Kimberley event scene. It is, run by independent event organisers and supports local traders, vendors, and other businesses, to provide a popular day out for local residents.

The previous organisers of the Christmas Market have passed responsibility for the event to Kimberley Town Council. This brings a number of challenges, specifically the requirement for road closures, traffic management and security staffing. This, combined with the lack of Parish Hall (due to its demolition and rebuild as part of the Kimberley Means Business scheme) and the need to find alternate indoor venues, has resulted in the market being an unbudgeted cost for the Town Council.

Kimberley Town Council considers that *“the need to provide the community with this event far outweighs the costs. To lose the Kimberley Christmas Market would be a devastating blow for Kimberley.”*

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as a Christmas Market complement the services provided by Broxtowe Borough Council.
- The provision of events such as a Christmas Market contributes towards community cohesion, helps to combat social exclusion and loneliness and assists with the development of Town Centres.

Financial Information

The closing balance of Kimberley Town Council funds as at 31 March 2025 was £528,025 (2024: £555,460), with cash reserves of £553,016 (2024: £583,304). The Kimberley Town Council annual precept for 2025/26 is £146,995 (2024/25: £140,609), an effective change of +4.5%.

2. Stapleford Town Council

Stapleford Town Council has submitted a grant aid request of up to £2,170 towards the cost of traffic management and security at its Remembrance Sunday Event 2025.

The Town Council states that “Remembrance Sunday is one of the most important events in Stapleford’s calendar and is organised by the Town Council every year. The event as usual, will comprise of a procession through the Town Centre led by the local Cadets, followed by a service, customary two-minute silence and the laying of wreaths, which will be led by the Vicar of St. Helen’s Parish Church. This year will be enhanced by the full display of the (History of the Fallen) banner flags of 67 of the 81 fallen soldiers (as named on the Stapleford war memorial) along Derby Road and Church Street. These were recently featured on a ITV Central news piece on VJ Day events being held in the locality.”

Following the police withdrawing traffic control, updated regulations require a full road closure. With the police unable to offer any level of service, Stapleford Town Council has little alternative but to employ specialised contractors for the event.

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade

complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.

- The provision of events such as Remembrance Service Parades contributes towards community cohesion, helps to combat social exclusion and loneliness and assists with the development of Town Centres.

Financial Information

The closing balance of Stapleford Town Council funds as at 31 March 2025 was £138,925 (2024: £120,973), with cash reserves of £138,925 (2024: £120,973). The Stapleford Town Council annual precept for 2025/26 is £232,438 (2024/25: £223,403), an effective increase of +3.2%.

3. Nuthall Parish Council

Nuthall Parish Council has submitted a grant aid request of up to £2,350 towards the cost of traffic management at its Remembrance Sunday Parade in 2025.

The Remembrance Sunday Parade is a major event in Nuthall's calendar and is attended by people from every section of the community, including the Boys Brigade, Scouts and Guides. The event consists of attendees parading from the Temple Centre on Nottingham Road to the War Memorial at the Basil Russell Park, where an act of commemoration will take place. Attendees will then parade back to the Temple Centre for refreshments. With the police unable to offer any level of service, Nuthall has little alternative but to employ specialised contractors for the event.

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.
- The provision of events such as Remembrance Service Parades contributes towards community cohesion and helps to combat social exclusion and loneliness.

Financial Information

The closing balance of Nuthall Parish Council funds as at 31 March 2025 was £235,493 (2024: £155,371), with cash reserves of £240,315 (2024: £212,018), the difference between reserves and cash balances being net creditors and debtors. The Nuthall Parish Council annual precept for 2025/26 is £123,191 (2024/25: £123,191), an effective change of -0.1%.

4. Eastwood Town Council

Eastwood Town Council has submitted two related grant aid requests, as follows:

- Up to £3,207 representing 50% of the total cost of its Remembrance Sunday Event 2025.
- Up to £975 representing 50% of the cost of specialist cleaning of the memorial and surrounding stone areas on Plumptre Way, Eastwood.

This year, Remembrance Sunday arrangements are in place for a Service to be held at St. Mary's Church, Eastwood followed by a parade through the town led by Eastwood Town Councillors and Dignitaries, Royal British Legion, representatives from Nottinghamshire Constabulary, representatives from the Armed Forces, Eastwood Cadets, Brownies, Guides, Beavers, Scouts and many other local organisations and groups. Following the Service; Eastwood Collieries Male Voice Choir will be performing at the Plumptre Way, Eastwood cenotaph prior to wreaths being laid and a bugler playing. A secondary service and hymns will take place at the Cadets Cross on Edwards Road.

A Civic Reception will then follow at the Eastwood Town Council Chamber, to which everyone will be welcome to attend. Martyn's Law is applied with professional risk assessments, security services and highway road closures to ensure the event is as safe as is absolutely possible for all involved.

Related to the preparations for the 2025 Parade is the specialist cleaning of the memorial and surrounding stone areas on Plumptre Way, Eastwood.

Such requests is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be primarily for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.
- The provision of events such as Remembrance Service Parades contributes towards community cohesion, helps to combat social exclusion and loneliness and assists with the development of Town Centres.

Financial Information

The closing balance of Eastwood Town Council funds as at 31 March 2025 was £15,201 (2024: £59,191), represented entirely by cash and short term investments. The Eastwood Town Council annual precept for 2025/26 is £212,000 (2024/25: £121,293), an effective change of +75.0%.

Appendix 2

Protocol for Consideration of Grant Aid to Parish and Town Councils

The key provisions of the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils are:

1. Grant aid will only be given in support of specific projects or services and not as a general grant towards the services provided by a parish/town council.
2. Revenue grant aid will only be considered towards services which act as a replacement for services which otherwise Broxtowe Borough Council would have to provide or which supplement services which the borough council provides so as to reduce the costs that Broxtowe would otherwise incur.
3. In applying for grant assistance the parish/town council will need to demonstrate how the service or project in question contributes to Broxtowe's aims and objectives as laid out in the Corporate Plan and the Sustainable Community Strategy.
4. In applying for grant aid assistance the parish/town council will need to provide evidence as to why they do not have the financial resources to provide the services or project in question and what the consequences would be for local residents and businesses if the service was withdrawn or the project not completed. This will include a requirement for the parish/town council to detail what other funding sources they have secured (or otherwise) and to provide a statement as to any reserves held and their planned use.
5. Preference will be given to support for the provision of mandatory services as compared with discretionary services.
6. Where grant aid is to cover the cost of a specified service, the parish/town council will be responsible at its own cost for providing an audited statement within six months of the end of the financial year concerned to confirm the amount of expenditure incurred and income received against which grant aid may be payable. Any grant payable would then be adjusted retrospectively if necessary following receipt of such an audited statement.
7. Grant aid will only be in respect of additional costs directly incurred by the parish/town council and will not cover the cost of any general overheads which the parish/town council would otherwise incur anyway as a result of their operations.
8. Grant aid will be cash limited in each year and the responsibility for costs increasing beyond the cash limit will normally rest with the parish/town council. Where such cost increases are considered to be unavoidable and beyond the parish/town council's control, then Broxtowe may be approached to seek a further grant award.

9. Where the parish/town council wishes to vary the service provided for which grant aid has been awarded, this should only take place after full consultation and with the agreement of Broxtowe.
10. Preference will be given towards one off capital projects rather than as a regular annual contribution towards the ongoing costs of providing services.
11. The parish/town council shall be required to provide such information as Broxtowe may reasonably request as to the actual outputs and outcomes arising from any service or project where Broxtowe makes a contribution.
12. Any grant contribution that may be awarded by Broxtowe need not be at the rate of 100% of net expenditure incurred but may be at a lesser rate to reflect such as its own corporate priorities, budgetary constraints or the availability of similar services or projects elsewhere.
13. Revenue grants will normally only be awarded for one year although an indicative amount for the following year may be given at Broxtowe's discretion. Capital grant aid will be towards the cost of a specific one-off project.
14. Requests for grant aid in respect of a particular financial year should normally be submitted by the end of October of the preceding year at the latest to assist with forward budget planning for both Broxtowe and the parish/town council. Broxtowe will endeavour to make a decision on such requests by the end of December in the year preceding that for which grant aid is requested.

Appendix 3

Grant Aid Awards to Parish and Town Councils

The table below lists the grants awarded under this scheme since 2022/23.

Date	Council	Amount	Purpose
19/07/22	Awsworth Parish Council	£500	Platinum Jubilee Celebrations
19/07/22	Nuthall Parish Council	£2,590	New defibrillators
19/07/22	Kimberley Town Council	£6,300	Christmas lights switch-on 2021
04/10/22	Nuthall Parish Council	£2,330	Remembrance Parade
04/10/22	Nuthall Parish Council	£2,100	Cemetery Maintenance
04/10/22	Stapleford Town Council	£2,194	Remembrance Event
01/11/22	Stapleford Town Council	£6,450	Contribution to refurbishment
01/11/22	Kimberley Town Council	£1,958	Remembrance Event
25/07/23	Eastwood Town Council	£820	Summer Activities for Young People
25/07/23	Awsworth Parish Council	£5,000	Various Capital Projects
03/10/23	Eastwood Town Council	£2,250	War Memorial Maintenance
03/10/23	Kimberley Town Council	£2,059	Remembrance Event
03/10/23	Nuthall Parish Council	£2,290	Remembrance Event
05/12/23	Stapleford Town Council	£2,405	Remembrance Event
01/10/24	Kimberley Town Council	£1,996	Remembrance Event
01/10/24	Kimberley Town Council	£1,500	Christmas Market
01/10/24	Nuthall Parish Council	£2,350	Remembrance Event
01/10/24	Stapleford Town Council	£2,505	Remembrance Event
03/12/24	Eastwood Town Council	£1,722	Remembrance Event
03/12/24	Eastwood Town Council	£993	Memorial Restoration
03/06/25	Kimberley Town Council	£1,919	Kimberley Food Festival
01/07/25	Eastwood Town Council	£4,149	'Bloomin Marvellous' Festival*

*Grant not required as festival cancelled due to inclement weather