

Report of the Portfolio Holder- Housing

Garage Management Policy

1. Purpose of Report

To seek Cabinet's comments on an updated Garage Management Policy

2. Recommendation

CABINET is asked to RESOLVE to approve that the updated Garage Management Policy be approved.

3. Detail

The Council owns 789 garages on various sites throughout the Borough. These are let via a licence for a monthly fee.

The Policy outlines the rights and responsibilities of garage licensees and how the Council will allocate and manage garages. This includes how garages will be repaired and maintained at **Appendix 1**

Amendments have been made to the Policy for matters relating to decants and insurance. Other minor amendments have been made for clarity and to update the policy with new job titles. A full list of the amendments can be found in the change table, **Appendix 2**. An equality impact assessment has been completed and can also be found within **Appendix 3**.

4. Key Decision

This report is a key decision as defined under Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

5. Updates from Scrutiny

Not applicable.

6. Financial Implications

The comments from the Assistant Director - Finance Services were as follows:

There are no additional financial implications for the Council to consider at this stage with ongoing business as usual activities being met within existing resources. Garage rents are set as part of the annual fees and charges and budget setting process. Any significant budget implications in the future, over and above virement limits, would require approval by Cabinet.

7. Legal Implications

The comments from the Monitoring Officer / Head of Legal Services were as follows:

The policy sets out the relevant legislation at Section 4, individuals will have licences which is a signed agreement that sets out the legal relationship between both parties and their respective obligations.

8. Human Resources Implications

The comments from the Human Resources Manager were as follows:

Not applicable.

9. Union Comments

The Union comments were as follows:

Not applicable.

10. Climate Change Implications

The climate change implications are contained within the report.

11. Data Protection Compliance Implications

This report does not contain any OFFICIAL(SENSITIVE) information and there are no Data Protection issues in relation to this report.

12. Equality Impact Assessment

As this is a change to a policy an equality impact assessment is included in the Appendix to this report.

13. Background Papers

Nil.