

Appendix 2

Policy Section	Suggested Change	Reason for Change
Contents Page	Summary Policy Statement Review Policy Aims Scope Purpose	To be added to give greater clarity and context to the policy
Guidance Section	Statutory requirements replace guidance.	Guidance is included in the supporting procedures documents.
Background	Key points to be included in the Policy Statement	Key points to be early on in the policy not buried in the main content
Key Compliance Considerations	This is a new section.	Define the monitoring criteria to support the audit process
Fire Risk Assessments	Add a data table for the periodic review	Align to the property risk rating assigned by the Surveyor at the time of the Fire Risk Assessment was undertaken to the periodic review to be more specific.

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Legal Framework	Add in the new legislation that impacts on Fire Safety including: <ul style="list-style-type: none"> • The Housing Act 2004. • The Fire Safety Act 2021. • The Building Safety Act 2022. • The Smoke and Carbon Monoxide Alarm (Amendment) Regulations 2022. • The Social Housing (Regulation) Act 2023. • The Fire Precautions (Workplace) Regulations 1997 as amended 1999. • The Local Government and Housing Act 1989. • The Landlord and Tenant Act 1985. • The Occupiers Liability Act 1957 and 1984. • The Health and Safety at Work Act 1974. • The Electricity at Work Regulations 1989. • Approved Document B (Building Regulations). 	Legislative requirements being met and explicitly stated.																				
Terms and Definitions	<table border="0"> <tr> <td>AFP</td> <td>Active Fire Protection</td> </tr> <tr> <td>AFSS</td> <td>Automatic Fire Suppression System</td> </tr> <tr> <td>CDM</td> <td>Construction Design and Management</td> </tr> <tr> <td>PFP</td> <td>Passive Fire Protection</td> </tr> <tr> <td>FRA</td> <td>Fire Risk Assessment</td> </tr> <tr> <td>FRAEW</td> <td>Fire Risk Appraisal of External Walls</td> </tr> <tr> <td>HHSRS</td> <td>Housing Health and Safety Rating System</td> </tr> <tr> <td>OLA</td> <td>Occupiers Liability Act</td> </tr> <tr> <td>PEEP</td> <td>Personal Emergency Evacuation Plan</td> </tr> <tr> <td>RP</td> <td>Responsible Person</td> </tr> </table>	AFP	Active Fire Protection	AFSS	Automatic Fire Suppression System	CDM	Construction Design and Management	PFP	Passive Fire Protection	FRA	Fire Risk Assessment	FRAEW	Fire Risk Appraisal of External Walls	HHSRS	Housing Health and Safety Rating System	OLA	Occupiers Liability Act	PEEP	Personal Emergency Evacuation Plan	RP	Responsible Person	Provide clarity on use of acronyms
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	RRFSO Regulatory Reform Fire Safety HRA Order Housing Revenue Account	