

**Report of the Monitoring Officer**

**Bramcote Bereavement Services Joint Committee Agreement**

1. Purpose of Report

To recommend to the respective Councils a number of updates to the Agreement in respect of the Bramcote Bereavement Services Joint Committee.

2. Recommendation

**The Committee is asked to RECOMMEND to the respective Councils that the revised Agreement be approved and that the consequential changes to the Constitution be made.**

3. Detail

An Agreement was made between the two constituent Councils in 1977 for the provision, operation, maintenance and management of the Crematorium. This was revised in July 2001 to recognise the change to executive responsibilities for the Joint Committee.

The Joint Committee meeting of 20 January 2005 considered a report on Corporate Governance and resolved that appropriate scrutiny arrangements be implemented by the constituent Councils and that the delegation arrangements and Agreement be reviewed. The Agreement was last amended in September 2006.

Due to the passage of time since the last review it is considered necessary to review and amend the Agreement further to accommodate the current legislative requirements and reflect operational practices. The proposals are contained within a change table at **Appendix 1** while the proposed amended Agreement is attached at **Appendix 2**. It is further proposed that the Agreement be reviewed again after a period of two years.

Changes to the Agreement require the consideration by each of the constituent Council's appropriate Committees and full Council meetings prior to implementation. Should the Agreement progress accordingly, it will be considered by at Broxtowe Borough Council's Governance, Audit and Standards Committee on 22 July, followed by a full Council meeting 9 October 2024. Erewash Borough Council would be due to consider the Agreement at a meeting of its Executive prior to a full Council meeting on 31 October 2024.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

The Treasurer to the Bramcote Bereavement Services Joint Committee will continue to be the Deputy Chief Executive and Section 151 Officer at Broxtowe Borough Council. Whilst the changes being proposed to the Joint Committee Agreement do provide further clarity, it is not thought that these updates will significantly alter the current operational and strategic arrangements.

5. Legal Implications

The comments from the Monitoring Officer / Head of Legal Services were as follows:

Failure to have a legally sound governance structure could increase the likelihood of legal challenge and/or customer complaints relating to the operation of the Crematorium. This review has taken place to ensure the Joint Committee continues to operate with a sound governance structure that fairly apportions the risk and reward of operating the Crematorium site. The review has incorporated changes in legislation and reflects current operational practices.

6. Human Resources Implications

Not applicable

7. Union Comments

Not applicable

8. Climate Change Implications

The climate change implications are contained within the report.

9. Data Protection Compliance Implications

This report does not contain any OFFICIAL(SENSITIVE) information and there are no Data Protection issues in relation to this report.

10. Equality Impact Assessment

As there is no change to policy an equality impact assessment is not required.

11. Background Papers

There are no background papers.