

Appendix 2

In the report that was produced for Cabinet 4 October 2022 a request was made to recruit a temporary events project officer for 2 years to help the Council deliver the CCity project. At the time Cabinet did not agree to the request for additional resource.

Following the elections in May 2023 a new working group was established covering Event, Arts, Culture and Heritage (EACH) within Broxtowe.

The move to bring Cultural and Event Services back into the Council with the aim of delivering a new Cultural Strategy with a richer cultural and event offer to the residents and businesses of Broxtowe is bearing fruit as can be seen in part from the information included in **Appendix 1**.

The Community Committee is also established and is delivering positive outcomes.

The CCity Project is maturing with a number of project strands nearing completion of their initial projects and requiring a push to get them over the line.

The CCity Conference in 2025 will be in Falun (Sweden). Broxtowe has successfully pushed its own conference as late as possible but the 2026 CCity Conference planned for Broxtowe will very shortly be just around the corner. All cities that have already hosted have indicated the level of project and administrative work involved in order to deliver a successful conference.

With this setting in mind, Cabinet is asked to consider the additional resource requested below:

4. **Temporary CCity Project Officer** to begin work in April 2025 to and to continue until shortly after the delivery of the CCity Conference in Broxtowe in 2026. This is anticipated to be no more than an 18-month temporary contract. Members will recall that the original request was for 2 years but it is felt that 18-months should be sufficient to deliver a successful event. While the temporary role will be subject to the job evaluation process it is anticipated that this will cost £57,300 and be accommodated within the vacancy arrangements within the Executive Director's Department.
2. Following the resignation of the Communications and Civic Officer 25 July 2024 there is an opportunity to rename the role to **Civic and Events Officer** and increase the hours from three days per week to five days per week. Turning the part time role into a full time role at an additional cost of £18,000 per annum.

This role will continue to support the Civic arrangements but will also have a focus on Events including at the present time the CCity Project, conference, supporting the work necessary to facilitate the EACH working group and the Community Committee. In addition, as highlighted above the new Cultural Strategy lays the foundation for a richer cultural and events offer to the residents and businesses of Broxtowe, as this is now bearing fruit a small amount of

additional resources is required to ensure that it remains successful. Additional activity would include:

- bidding for resource from relevant funding bodies for example the Department for Digital, Culture, Media and Sport, Arts Council, National Lottery and the National Lottery Heritage Fund,
- ensure all relevant communications are delivered in a timely manner.

For the full financial implications please see the breakdown in **Appendix 3**.