

**Proposed Fees and Charges**

	<b>Proposed Fee</b>
Reservation Fee	£250.00
Subletting Fee	£25.00
Alterations Administration Fee	£25.00
Copy of the Lease	£10.00
Licence to Alter	£250.00
LPE1 and LPE2	£200.00
Notice of Assignment	£65.00
Notice of Assignment & Notice of Charge	£100.00
Marketing Fee (if reselling)	Link to Share to Buy - £100 per month
Lodger Letter	£10.00
Consent to Improvements – Admin Fee	£50.00
Retrospective Consent for Improvements	£500.00
Pre-Inspection for Improvements	£100.00
Additional Inspections for Improvements	£50.00
Resale Fee	£250.00 + legal fees up to a max. of 1% sold
Staircasing Admin Fee	£250 + valuation fees each time they staircase