

EQUALITY IMPACT ASSESSMENT (EIA)

Directorate:	Chief Executive	Lead officer responsible for EIA	Matthew Batterham
Name of the policy or function to be assessed:	Town Centre Trading		
Names of the officers undertaking the assessment:	Matthew Batterham		
Is this a new or an existing policy or function?	New policy		
<p>1. What are the aims and objectives of the policy or function?</p> <ul style="list-style-type: none"> • To provide a consistent approach for determining applications to carry out 'town centre trading activities' at Council owned squares. • To clearly define with whom responsibility lies when determining applications and the roles of Council officers, members and committees have in the process. • To ensure decisions are taken in an open and transparent way. 			
<p>2. What outcomes do you want to achieve from the policy or function?</p> <ul style="list-style-type: none"> • Provide a clear process, in conjunction with an accompanying 'officers checklist', offering guidance to officers when dealing with applications to use Council owned squares for town centre trading. • Generate additional income for the Council through the issuing of permits for town centre trading activities in return for ground rent. 			
<p>3. Who is intended to benefit from the policy or function?</p> <ul style="list-style-type: none"> • Everyone 			
<p>4. Who are the main stakeholders in relation to the policy or function?</p> <ul style="list-style-type: none"> • Economic Development team>Business Growth Manager • Jobs and Economy Committee members • Licensing Department • Environmental Health Department • Democratic Services • The Police and Fire Service • Highways • Any applicants for trading on Council owned squares • Visitors to town centre (square) 			
<p>5. What baseline quantitative data do you have about the policy or function relating to the different equality strands?</p> <ul style="list-style-type: none"> • None 			
<p>6. What baseline qualitative data do you have about the policy or function relating to the different equality strands?</p> <ul style="list-style-type: none"> • None 			
<p>7. What has stakeholder consultation, if carried out, revealed about the nature of the impact?</p> <ul style="list-style-type: none"> • Not applicable – none undertaken 			

<p>8. From the evidence available does the policy or function affect or have the potential to affect different equality groups in different ways?</p> <p>No</p> <p>In assessing whether the policy or function adversely affects any particular group or presents an opportunity for promoting equality, consider the questions below in relation to each equality group:</p> <ul style="list-style-type: none"> Does the policy or function target or exclude a specific equality group or community? Does it affect some equality groups or communities differently? If yes, can this be justified? <p>No, no, n/a</p> <ul style="list-style-type: none"> Is the policy or function likely to be equally accessed by all equality groups or communities? If no, can this be justified? <p>Yes</p> <ul style="list-style-type: none"> Are there barriers that might make access difficult or stop different equality groups or communities accessing the policy or function? <p>No – the policy will be made accessible</p> <ul style="list-style-type: none"> Could the policy or function promote or contribute to equality and good relations between different groups? If so, how? <p>No</p> <ul style="list-style-type: none"> What further evidence is needed to understand the impact on equality <p>None</p>
<p>9. On the basis of the analysis above what actions, if any, will you need to take in respect of each of the equality strands?</p>
<p>Age: None</p>
<p>Disability: None – other than making accessible</p>
<p>Gender: None</p>
<p>Gender Reassignment: None</p>
<p>Marriage and Civil Partnership: None</p>
<p>Pregnancy and Maternity: None</p>
<p>Race: None– other than translation/communication as required</p>
<p>Religion and Belief: None</p>
<p>Sexual Orientation: None</p>

Head of Service:
I am satisfied with the results of this EIA. I undertake to review and monitor progress against the actions proposed in response to this impact assessment.

Signature of Head of Service: Steffan Saunders – Head of Planning

Action Plan – None required