

# POLICY AND PERFORMANCE COMMITTEE

4 JULY 2018

**Present:** Councillor R I Jackson, Chair

**Councillors:** S Easom  
D A Elliott  
J C Goold  
A Harper  
E Kerry  
G Marshall  
J K Marsters (substitute)  
M Radulovic MBE  
P D Simpson  
A W G A Stockwell (substitute)

Apologies for absence were received from Councillors S J Carr and M J Crow.

## 1. DECLARATIONS OF INTEREST

There were no declarations of interest.

## 2. MINUTES

The minutes of the meeting held on 17 April 2018 were confirmed and signed.

## 3. REFERENCES

### 3.1 Local Joint Consultative Committee – 14 June 2018 ALCOHOL AND DRUG MISUSE POLICY

The Joint Committee had considered the amendments to the Alcohol and Drug Misuse Policy. The amendments to the Policy were intended to introduce a more robust policy to ensure the Health and Safety of its employees. Guidance had been produced for managers in order to provide further support and clarity in dealing with alcohol and drug misuse.

**RESOLVEED that the revisions to the Alcohol and Drug Misuse Policy within the Conditions of Service for employees be approved.**

3.2 Local Joint Consultative Committee – 14 June 2018  
AMENDMENTS TO CONTRACT OF EMPLOYMENT

The Joint Committee had noted the amendments to the contract of employment. It was highlighted that the conditions of service had not changed. The contract of employment had been updated to include a statement on General Data Protection Regulations and Pay in Lieu of Notice.

**RESOLVED that the revisions to the Written Statement of Employment Particulars within the Conditions of Service for employees be approved.**

3.3 Local Joint Consultative Committee – 14 June 2018  
AMENDMENTS TO CONTRACT OF EMPLOYMENT

The Joint Committee had considered the amendments to the Council's Attendance Management Policy. It was noted that attendance trigger points had been adjusted in line with wider, local government schemes. Additionally, the Policy had been condensed to provide greater clarity and a more robust scheme for managers implementing the Policy.

**RESOLVED that the Attendance Management Policy within the Conditions of Service for employees be approved.**

4. FUTURE OF THE TOWN HALL BEESTON – PROPOSALS SUBMITTED

In April 2018 the Committee resolved to invite four community groups to submit more detailed proposals for the future of the Town Hall and to use a framework approved by Committee to help assess those proposals. The Council launched an invitation to submit detailed proposals on 18 April 2018 and the closing date was 15 June 2018. One church subsequently declared it was no longer interested, and the student co-operative was not able to meet the deadline despite being given a modest time extension. The two bids received were from a proposed Charitable Incorporated Organisation based on a number of Beeston-based community groups and a Beeston-based church 'plant' from a major church elsewhere in Nottingham.

5. BEESTON TOWN CENTRE REDEVELOPMENT

Members noted a report on progress on The Square Phase 2 in Beeston and its exempt appendix. The Council has agreed to act directly as developer for a cinema and food and beverage development at the top end of the site, with a residential development at the bottom end of the site, linked by public realm.

6. BUSINESS AND FINANCIAL PLANS OUTTURN 2017/18

The Committee is asked to **NOTE** the financial and performance outturn for 2017/18, including the reasons for the financial variations as listed at appendices 2A to 2H.

96. ANNUAL REVIEW OF THE CORPORATE PLAN 2016-2020

The Committee is invited to **CONSIDER** the report and **RESOLVE** that the Corporate Plan 2016-20 Priorities and Objectives be maintained or amend them accordingly.

97. CARE LEAVERS' COUNCIL TAX REDUCTION SCHEME

The Committee is asked to:

1. **RESOLVE** that the implementation of the Care Leavers Council Tax Reduction Scheme be adopted.
2. **RESOLVE** that the Head of Revenues and Benefits be delegated the authority to decide upon the award of Care Leavers' Council Tax Reduction Scheme.
3. **RECOMMEND** to the Finance and Resources Committee that a supplementary capital estimate of £5,700 for software to administer the Care Leavers' Council Tax Reduction Scheme be approved with funding from 2018/19 capital contingencies

98. BROXTOWE LOTTO – DELEGATION OF AUTHORITY TO APPROVE GOOD CAUSES

That the Committee **RECOMMENDS** to Council that authority be delegated to the Commercial Manager, in consultation with the three group leaders, to approve good causes which wish to participate in the Broxtowe Lotto.

99. REVISION OF THE COUNCIL'S MAJOR EMERGENCY PLAN

The Committee is asked to **RESOLVE** that the revised Major Emergency Plan be approved.

100. REVISION OF THE COUNCILLORS' EMERGENCY PLAN

The Committee is asked to **RESOLVE** that the revised Councillors' Emergency Plan be approved.

101. REVISION OF THE HEALTH AND SAFETY POLICY

**The Committee is asked to RESOLVE that the revised Health and Safety Policy be approved.**

102. COMMUNICATIONS AND ENGAGEMENT STRATEGY

**The Committee is asked to RESOLVE that the Communications and Engagement Strategy 2018-21 be approved.**

103. INDEPENDENT REVIEW OF RETIREMENT LIVING SERVICE

**The Committee is asked to RESOLVE that the proposed new Independent living structure set out in appendix 2 be approved.**

104. STAPLEFORD COMMUNITY CENTRE

**The Committee is asked to NOTE the report.**

105. WORK PROGRAMME

**The Committee is asked to CONSIDER the Work Programme and RESOLVE accordingly.**

106. EXCLUSION OF PUBLIC AND PRESS

**RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Act.**

107. FUTURE OF THE TOWN HALL BEESTON – PROPOSALS SUBMITTED APPENDIX

**The Committee is asked to NOTE the report.**

108. BEESTON TOWN CENTRE REDEVELOPMENT – APPENDIX

**The Committee is asked to NOTE the report.**