

Relevant sections of Welfare Funerals Procedure

- a) At the start of the welfare funeral process, an Heir Hunter company will be engaged, at no cost to the Council, to try and establish if there is a next of kin. If one is found, the Council will contact them to advise of the person's death and enquire if they want the ashes and / or personal effects and any money which has been located. If no next of kin can be traced, the following sections will apply.
- b) All searches of a dwelling will be undertaken by two officers, or one Council officer and one police officer, and any inventory of goods and cash removed will be signed by both officers. If there is cash or any items of monetary or potential sentimental value (photographs, medals, etc.) in the property, these will be taken by the officer, logged, and stored securely at the council offices. If the goods and / or cash are not claimed, goods will be sold and all cash paid into the Council's bank account to offset the costs of the funeral. The amount of money will be readily identifiable. All photographs will be scanned and retained electronically.
- c) After the funeral, the ashes of the deceased will be kept securely. If these are not collected by next of kin, then the ashes will be taken to Bramcote Crematorium and spread on the land in accordance with the standard operating practice.